



CHRIS CHRISTIE  
GOVERNOR

**STATE OF NEW JERSEY**  
OFFICE OF THE ATTORNEY GENERAL  
DEPARTMENT OF LAW AND PUBLIC SAFETY  
PO BOX 081  
TRENTON, NJ 08625-0081

CHRISTOPHER S. PORRINO  
ATTORNEY GENERAL

KIM GUADAGNO  
LT. GOVERNOR

JENNIFER E. FRADEL  
ADMINISTRATOR

**July 6, 2017**  
**NOTICE OF JOB VACANCY**  
**#17-177**

An opportunity currently exists in the classified service within the Department of Law and Public Safety, Juvenile Justice Commission, for State employees who meet the requirements specified below:

**TITLE:** Institutional Trade Instructor 1, Cooking

**SALARY:** \$42,620.67 to \$60,055.56

**LOCATION:** Juvenile Justice Commission  
New Jersey Training School  
1 North State Home Road  
Monroe Township, New Jersey

**NUMBER OF POSITIONS AVAILABLE:** One (1)

**DUTIES:** Under the supervision of a Supervisory officer at the New Jersey Training School, trains residents in the work activities in the area of food preparation, cooking, baking, meat cutting, pot washing, dishwashing, and the serving of food; does related duties.

**REQUIREMENTS**

**EXPERIENCE:** Two (2) years of experience in the areas of food preparation and processing including but not limited to cooking, baking, meat cutting, pot washing, dishwashing, and the serving of food in a commercial or institution kitchen.

**LICENSE:** Appointee will be required to possess a driver's license valid in New Jersey only if the operation of a vehicle, rather than employee mobility, is necessary to perform the essential duties of the position.

**RESUME NOTE:** Eligibility determinations will be based upon information presented in resume only. Applicants who possess foreign degrees (degrees earned outside of the U.S.) are required to provide an evaluation indicating the U.S. equivalency prior to the closing date. Failure to do so will result in your ineligibility.

***If interested, please send a cover letter indicating job vacancy #17-177 and current resume before the closing date of July 20, 2017 to:***

Recruitment Officer  
[jjcrecruitment@jjc.nj.gov](mailto:jjcrecruitment@jjc.nj.gov)

**-OR-**

Juvenile Justice Commission  
Office of Human Resources- Recruitment  
Officer  
P.O. Box 107, Trenton, NJ 08625-0107

The "New Jersey First Act," N.J.S.A. 52:14-7 (L. 2011, Chapter 70), requires new public employees to reside in the State of New Jersey within one (1) year of employment.

The Department of Law and Public Safety is an Equal Opportunity Employer and is committed to inclusive hiring and dedicated to diversity in our staff. We strongly encourage people from all groups and communities to apply.

